

## **Oriental Woman's Club (OWC) Executive Meeting Minutes January 30, 2024**

The meeting was called to order by President Ellen Blackmon at 10:30 a.m. Officers present were President, Ellen Blackmon; Vice President, Olga Herman; Co-Secretaries, Marguerite Garrett and Jody Riddle; and Treasurers, Jean Chastang and Elizabeth Tooley. Also present: Jennifer Walsh, Gay Webster, Joyce DiPasquale, Linda Caroon, Sally Farrell, Maryellen Bickel, Carol Young, and Sharon Morgan. A quorum was present.

Minutes from the last Executive (EC) Meeting have been read, approved, and accepted for file. Volunteers to read this meeting's minutes are: Carol Young, Maryellen Bickel, and Gay Webster

**Treasurer's Report:** Elizabeth Tooley noted that the Club is \$4,700.00 ahead of last year. She recently purchased a laptop and is awaiting software delivery to begin working on the financials. Quicken is now a web-based service with a monthly fee. We will need a debit card for this subscription. Additionally, we will need procedures for debit card usage. Liz and Jean will bring a proposal to the next meeting for consideration.

**Correspondence:** A thank you note for our scholarship donation was received from Girls on the Run.

**Building Insurance:** The Wind and Hail policy has gone up \$1,200.00 for this year. The first quarter's premium has been paid. Sharon Morgan is going to check comps for the building as it is currently appraised at \$432,000.00 to see if this is a fair market evaluation.

### **Unfinished Business:**

- Building manager Sally Farrell has volunteered to continue in this position for another year.
- Susan Van Meter has volunteered as the Scholarship Chair.
- Our new co-secretary is Marguerite Garrett.
- Handicapped parking has been tabled until the March meeting.
- The Chowder Cookoff's chair is Julie Wiegand. Julie will ask for volunteers at the General Meeting. This year's Cookoff is March 16<sup>th</sup> from 11 am – 1 pm. Marguerite and the Ladies of the Neuse will begin working on the trophies.

### **New Business:**

- A motion was made to change the start of the Executive Committee's meeting. The Executive Committee's meeting has been changed to

begin at 10:00. Linda Caroon made the motion and Gay Webster made the second. The motion carried.

- A motion was made as to Inclement Weather. The motion is that the OWC will follow Pamlico County School's closings. If there is a school delay, early out or closure the OWC will not meet. Maryellen Bickel made the motion with Liz Tooley making the second. The motion passed.
- After discussion, it was proposed that the December potluck luncheon proceeds will go to Student Art. This will involve changes to the Standing Rules and must be voted on by the entire membership. The president will make the announcement from the podium at the next General Meeting. Liz Tooley made the motion with Jody Riddle making the second. The motion didn't pass, so it was decided that Maryellen and Carol will bring back suggestions at the next EC meeting for further consideration.
- Ellen Blackmon sent around a sheet for those who currently have keys to the building as we need to have a current list.
- Sharon Morgan has volunteered to chair the Audit Committee that usually meets in April/May. She will ask for two additional volunteers from the general membership.
- 125<sup>th</sup> Anniversary Celebration for the Town of Oriental's committee chair will be Olga Herman. The event will be held March 2 – 3, 2024.

### **Program and Activity Reports:**

Arts – Maryellen Bickel and Carol Young shared that the Art show was a huge success with 405 guests. It was suggested that since the Art Gallery has closed that the Best in Show artwork hang in the Town Hall.

Education – The scholarship applications are being reviewed for changes/edits.

Building Maintenance - Sally Farrell stated that the club lightbulbs are slowly needing replacing. She would like to replace all the bulbs at once with LED. She will ask for a few volunteers and bring a cost proposal to the next EC. Additionally, we have a few maintenance issues such as leaking faucets. A few more Monday Girls are needed.

Home Life - Gay Webster informed the group of plans to fill the Easter Bags at the March General meeting. The next Blood Drive is February 9<sup>th</sup>.

Cemetery - Linda Caroon notified the group that donations are accepted toward maintenance. She does still receive donations periodically.

LON - Marguerite Garrett shared that the group still meets on an as needed basis. Projects will be worked on after the General Meeting.

Garden Club – Joyce DiPasquale shared that the group still does not have a chair. Joyce has agreed to stay on through the first quarter. An

announcement will be made at the General Meeting that a chairman is needed as well as the fact that the Road Clean-up is a club project not just the garden club's responsibility.

Fundraising – We already have 4 – 5 entrants for the Chowder Cookoff  
Membership - Sharon Morgan plans to hold an orientation for our new members. It was also suggested that each new member have a mentor to make them feel more welcome.

Hostess - Gay Webster still needs volunteers. May has vacancies.

Newsletter - All news needs to be to Jean Chastang by COB on the Thursday prior to the next General Meeting of each month. Each program should submit a brief blurb.

Publicity -

Scholarship -

Website -

YearBook -

ScrapBook -

### **Announcements:**

Respectfully submitted by Marguerite Garrett and Jody Riddle